



UNCLASSIFIED

STATINTL

CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

ADMINISTRATIVE INSTRUCTION
NO. [REDACTED]

22 April 1949

SUBJECT: Inactive Duty Training Credits for Army Reserve Personnel
Not Employed by CIA.

1. Following is a quotation from letter, Office of the Chief of the Army Field Forces, subject: "Organized Reserve Corps, Retirement Credits and Inactive Duty Credits for Performance of Inactive Duty," file ATTN-18 326/79(9 Feb 49), dated 9 February 1949:

"3. ...The services for which ... credits are awarded shall:

"a. Be performed in the individual's capacity as a Reserve Officer....

"d. Require outlay of the individual's own time and effort beyond that required in the normal course of his civilian occupation.

"e. Be performed without remuneration of any kind other than U. S. Government pay as a member of the Army of the United States.

"f. Be supervised or previously approved by a unit instructor, ORC, or by higher authority; be of such nature that they are susceptible of verification; and be certified by the appropriate instructor, ORC, as having been performed.

"4. ...The services for which inactive duty credits are awarded shall:

"a. Satisfy the conditions set forth in subparagraphs 3a, d, e, and f, above.


"b. Demonstrate continuing interest in the military activities of the Army of the United States and be in direct furtherance thereof,"

2. a. The Director of Intelligence, Army General Staff, by memorandum, file CSGID-ST 210.8, dated 30 March 1949, has stated that Reserve officers who provide information to CIA under conditions stated in above quoted policies appear to be eligible for point credits. Credits obtained in this manner are not valid for retirement points, as such points may be obtained only by attendance at drills or by planning, supervising, imparting or receiving military instruction.

- b. Authority for final approval for such credits has been delegated to Army Commanders.
3. Prior to actually crediting the records of Army Reserve officers with point credits claimed under above quoted policies, the agency receiving the information must recommend to the appropriate Army Commander the number of training credit hours which should be awarded in each instance.
4.
 - a. Assistant Directors and Staff Chiefs who utilize the services of Army Reserve officers other than CIA employees under conditions stated above are authorized to recommend training credit hours directly to Army Commanders, and to further delegate this authority to chiefs of field stations under their jurisdiction.
 - b. Such recommendations will be made only after receipt of written claims for training credit hours, stating specifically, over the signature of the claimant, that the conditions of the Army policy have been met.
5. CIA employees may not earn training credits in this manner for any services performed for CIA.
6. Navy and Air Force policies on this subject have been requested and will be published upon receipt.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

STATINTL



Acting Executive

DISTRIBUTION: A

✓
CENTRAL INTELLIGENCE AGENCY
Washington, D. C.
✓ file

STATINTL

ADMINISTRATIVE INSTRUCTION
NO. [REDACTED]

22 April 1949

SUBJECT: Inactive Duty Training Credits for Army Reserve Personnel
Not Employed by CIA.

1. Following is a quotation from letter, Office of the Chief of the Army Field Forces, subject: "Organized Reserve Corps, Retirement Credits and Inactive Duty Credits for Performance of Inactive Duty," file ATTN-18 326/79(9 Feb 49), dated 9 February 1949:

"3. ...The services for which ... credits are awarded shall:

"a. Be performed in the individual's capacity as a Reserve Officer....

"d. Require outlay of the individual's own time and effort beyond that required in the normal course of his civilian occupation.

"e. Be performed without remuneration of any kind other than U. S. Government pay as a member of the Army of the United States.

"f. Be supervised or previously approved by a unit instructor, ORC, or by higher authority; be of such nature that they are susceptible of verification; and be certified by the appropriate instructor, ORC, as having been performed.

"4. ...The services for which inactive duty credits are awarded shall:

"a. Satisfy the conditions set forth in subparagraphs 3a, d, e, and f, above.

"b. Demonstrate continuing interest in the military activities of the Army of the United States and be in direct furtherance thereof,"

2. a. The Director of Intelligence, Army General Staff, by memorandum, file CSGID-ST 210.8, dated 30 March 1949, has stated that Reserve officers who provide information to CIA under conditions stated in above quoted policies appear to be eligible for point credits. Credits obtained in this manner are not valid for retirement points, as such points may be obtained only by attendance at drills or by planning, supervising, imparting or receiving military instruction.

b. Authority for final approval for such credits has been delegated to Army Commanders.

3. Prior to actually crediting the records of Army Reserve officers with point credits claimed under above quoted policies, the agency receiving the information must recommend to the appropriate Army Commander the number of training credit hours which should be awarded in each instance.

4. a. Assistant Directors and Staff Chiefs who utilize the services of Army Reserve officers other than CIA employees under conditions stated above are authorized to recommend training credit hours directly to Army Commanders, and to further delegate this authority to chiefs of field stations under their jurisdiction.


b. Such recommendations will be made only after receipt of written claims for training credit hours, stating specifically, over the signature of the claimant, that the conditions of the Army policy have been met.

5. CIA employees may not earn training credits in this manner for any services performed for CIA.

6. Navy and Air Force policies on this subject have been requested and will be published upon receipt.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

STATINTL



Acting Executive

DISTRIBUTION: A

1949 APR 23 10 54

RECEIVED
CENTRAL INTELLIGENCE
DIVISION

STATINTL

DRAFT
LTS/mc - 6 Apr 49

STATINTL

ADMINISTRATIVE INSTRUCTION
NUMBER

22 April 1949

Executive Registry
0-4042

SUBJECT: Inactive Duty Training Credits for Army Reserve Personnel
Not Employed by CIA

1. Following is a quotation from letter, Office of the Chief of the Army Field Forces, subject: "Organized Reserve Corps, Retirement Credits and Inactive Duty Credits for Performance of Inactive Duty," file ATTN: 18 326/79(9 Feb 49), dated 9 February 1949:

"3. x x x The services for which x x x credits are awarded shall:

"a. Be performed in the individual's capacity as a Reserve Officer.

~~NOT XXXXXXXX~~

"d. Require outlay of the individual's own time and effort beyond that required in the normal course of his civilian occupation.

"e. Be performed without remuneration of any kind other than U. S. Government pay as a member of the Army of the United States.

"f. Be supervised or previously approved by a unit instructor, ORC, or by higher authority; be of such nature that they are susceptible of verification; and be certified by the appropriate instructor, ORC, as having been performed.

"4. x x x x The services for which inactive duty credits are awarded shall:

"a. Satisfy the conditions set forth in subparagraphs 3a, d, e, and f, above.

"b. Demonstrate continuing interest in the military activities of the Army of the United States and be in direct furtherance thereof, x x x x."

8/10/49 - J. Edgar Hoover
in Central Records

2. a. The Director of Intelligence, Army General Staff, by memorandum, file CSGID-ST 210.8, dated 30 March 1949, has stated that Reserve officers who provide information to CIA under conditions stated in above quoted policies appear to be eligible for point credits. Credits obtained in this manner are not valid for retirement points, as such points may be obtained only by attendance at drills or by planning, supervising, imparting or receiving military instruction.

b. Authority for final approval for such credits has been delegated to Army Commanders.

3. Prior to actually crediting the records of Army Reserve officers with point credits claimed under above quoted policies, the Agency receiving the information must recommend to the appropriate Army Commander the number of training credit hours which should be awarded in each instance.

4. a. Assistant Directors and Staff Chiefs who utilize the services of Army Reserve officers other than CIA employees under conditions stated above are authorized to recommend training credit hours directly to Army Commanders, and to further delegate this authority to chiefs of field stations under their jurisdiction.

b. Such recommendations will be made only after receipt of written claims for training credit hours, stating specifically over the signature of the claimant, that the conditions of the Army policy have been met.

5. CIA employees may not earn training credits in this manner for any services performed for CIA.

6. Navy and Air Force policies on this subject have been requested and will be published upon receipt.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

W.C.F.